



Chipperfield Parish Council,
The Village Hall
The Common, Chipperfield
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Minutes of the meeting of the Chipperfield Parish Council held on 18th November 2025 at 7.45 at
The Blackwells, The Common Chipperfield WD4 9BS.

The meeting commenced at 20:07

Councillors Present: P Foxall (Chair), G Bryant, W Bathurst, E Flynn, M Paton, K Cassidy, and L Hinton.

In attendance: Mrs U Kilich (Proper Officer) and District Councillor S Riddick.

47/25 APOLOGIES FOR ABSENCE

To receive apologies for absence

Apologies for absence received from District Councillor P Walker.

48/25 DECLARATIONS OF INTEREST

To declare an interest linked to any item on the agenda.

There were no declarations of interest to record.

49/25 PUBLIC PARTICIPATION 15 minutes time allowed.

50/25 MINUTES

a. To approve the minutes of the meeting of 28th October 2025

Resolved, proposed by Cllr Flynn, seconded by Cllr Paton to approve the minutes of 28th October 2025 as a true and accurate representation of the meeting. Unanimously agreed.

b. To discuss any matters arising from previous meetings

Nothing to discuss.

51/25 REPORT FROM BOROUGH/COUNTY COUNCILLORS

To receive a report from Borough/County Councillors

Cllr S Riddick informed members that Tuffs Farm planning application was approved at the recent DMC meeting.

52/25 CHAIRMANS REPORT & CORRESPONDANCE RECEIVED

For any items you cannot "click" please email the Clerk for information.

a. Update on fingerpost – amended quote received (£5k approved in September 2025) – Cllr Bryant informed members that, with the amended quote of £3,417.60 and the installation costs included, the total expenditure will be just under £5,000.

b. To discuss the traffic calming measure around Chipperfield and local area (email from Flaunden) – Cllr Foxall suggested determining how other Parish Councils have responded to this issue. Once this information has been gathered, CPC may then consider whether to engage further.

- c. To discuss and update on the grant applications for 2026/27 – All organisations awarded grants for 2025/26 have provided reports on how the funds were used. Submission of this information was a condition for their grant applications for 2026/27.
- d. To express our sincere gratitude to the member of the public for their generous contribution towards the replanting efforts around the memorial area
- e. To discuss and update on Budget 2026/27 – Cllr Foxall informed members that Dacorum Borough Council will release information on grant funding for 2026/27 in due course. CPC will finalise its 2026/27 budget once this information has been received.
- f. School Admissions [Consultation 2027/28](#) Neighbouring LA's District and Borough Councils and Diocesan Representatives.

53/25 CLERKS REPORT (verbal)

- a. To update and discuss the current action report – the Clerk reported on the following matters:
 - CPC's domain will be transferred from Fasthosts to TEEC
 - CPC to apply for Unity Corporate Purchasing Card
 - To update Scottish Widows mandate with F&GP Councillors
 - To submit Road Audit report to Cllr Richard Roberts
 - CiL information to be on CPC website
- b. Latest news from Dacorum Borough Council – circulated to members once a week

54/25 FINANCE AND GENERAL PURPOSES

- a. Cllr Foxall proposes to approve the YTD Summary for October 2025
Resolved, proposed by Cllr Cassidy, seconded by Cllr Flynn to approve the YTD Summary for October 2025. Unanimously agreed.
- b. Cllr Foxall proposes to approve the Receipts and Payment Summary for October 2025
Resolved, proposed by Cllr Cassidy, seconded by Cllr Flynn to approve the Receipts and Payments Summary for October 2025. Unanimously agreed.
- c. Cllr Foxall proposes to approve the Bank Reconciliation as of October 2025
Resolved, proposed by Cllr Cassidy, seconded by Cllr Flynn to approve the Bank Reconciliation as of October 2025. Unanimously agreed.
- d. Cllr Foxall proposes to approve £100 to clear allotment plot 7ab.
Resolved, proposed by Cllr Flynn, seconded by Cllr Bryant to approve the £100 spend on the allotment site. Unanimously agreed.

55/25 REPORT FROM WORKING GROUPS AND COMMITTEES

1. OPEN SPACES

SANG update – Friends of Chipperfield are scheduled to meet on Thursday, 20th November to carry out work on the glade. Pil Pond is reported to be in good condition. Cllr Bathurst attended the Nature Recovery Seminar, which was noted to be well organised. Cllr Paton informed members that, within the next month or two, new signage

will be installed and the paths resurfaced.

Apostles Pond – Nothing to report.

- 2. YOUTH AND EDUCATION** – Nothing to report
- 3. POLICE REPORT** – Dangerous parking email received which will be shared with the PCSO
- 4. HIGHWAYS** – Nothing to report
- 5. PLANNING** – Nothing to report
- 6. ALLOTMENT** – Water turned off plot 7ab has been cleared. Plot 6ab is now vacant.

56/25 Exclusion of Press and Public; To **RESOLVE** that under Section 1 of the Public Bodies (admission to meetings) Act 1960 the public and press be excluded for the remainder of the meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential business to be transacted or for other special reasons stated in the resolution, arising from the nature of the business proceedings.

57/25 Future Agenda Items

Budget 2026/27

58/25 DATE OF NEXT MEETING

The next meeting will be held on the 6th January 2025 following the planning meeting @ 7.45 at The Blackwells The Common WD4 9BS.

The meeting concluded at 9.07